

AMENDMENT OF SOLICITATION, MODIFICATION OF CONTRACT			1. COM ACT ID CODE		PAGE 1 OF 6	
2. AMENDMENT/MODIFICATION NO. A002		3. EFFECTIVE DATE 05/11/2011		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)
6. ISSUED BY CODE American Embassy Baghdad Iraq			7. ADMINISTERED BY (If other than Item 6) CODE			
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)				9a. AMENDMENT OF SOLICITATION NO. S-IZ100-11-Q-0035		
				9b. DATED (SEE ITEM 11) 04/28/2011		
				10a. MODIFICATION OF CONTRACT/ORDER NO.		
				10b. DATED (SEE ITEM 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. ACCOUNTING AND APPROPRIATION DATA (If required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)						
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u> </u> copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)						
The purpose of this amendment is to revise the Scope of Work (SOW) to reflect that all the cameras requiring cleaning are all located along the perimeter of the U.S Embassy Compound. Task 2 is deleted from the original SOW. Continued on page 2...						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME OF CONTRACTING OFFICER Smith Charles			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY <u>Smith Charles</u> (Signature of Contracting Officer)		16C. DATE SIGNED 5/11/11



STATEMENT of WORK

CLEANING OF CCTV SYSTEM IN THE Embassy Compound For

**U.S. EMBASSY
BAGHDAD, IRAQ**

May 10, 2011
Revision 1

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PROJECT DESCRIPTION

Project Synopsis

The project will provide monthly cleaning of approximately 170 exterior CCTV cameras located **on the perimeter** wall of the NEC (New Embassy Compound), U.S. Embassy Baghdad, Iraq.

BACKGROUND

Due to Environmental conditions periodic cleaning of the CCTV enclosures and domes is required to ensure adequate unobstructed viewing. ESC Baghdad is requesting cleaning services for a one year period for the NEC perimeter wall exterior CCTV enclosures and domes.

SOLUTION

The requirement is to provide cleaning services to approximately 170 exterior CCTV enclosures and domes located on the perimeter wall of the NEC once every month for a one year period.

GENERAL CONDITIONS

1. **Fixed-Price Proposal.** The Contractor shall provide one fixed-priced Proposal for the complete Project that includes every aspect of the Work.
2. **Execution.** The Work shall be executed in a diligent and workmanlike manner in accordance with the negotiated fixed-price and this Scope of Work.
3. **Work Hours.** The Work shall be executed during normal Embassy work hours. Night, weekend or holiday work shall not be permitted except as arranged in advance with the COR. Embassy holiday schedule is available from the COR.
4. **Safety.** The Contractor shall be responsible for conducting the work in a manner that ensures the safety of residents, employees and visitors to the Embassy, and the Contractor's employees.
5. **Workforce.** The Contractor shall provide a list containing all the names and pictures of the supervisors, technicians and laborers required to execute this contract to the COR no later than 10 days prior to beginning work.
6. **Modification to Contract.** The Contractor shall not incur any costs beyond those described in this SOW unless directed otherwise in writing by the Contracting Officer. Any work performed by the Contractor beyond this SOW without written direction from the Contracting Officer will be at the Contractor's own risk and at no cost to the Embassy.
7. **Stop Work.** At any time during the Project, the Contracting Officer reserves the right to Stop Work for protection of employees or visitors, security, or any other reason at his/her discretion.
8. **Housekeeping.** The contractor is responsible to clean up daily after working hours.

Statement of work:

The NEC CCTV system consists of two types of cameras, a Fixed Camera and a Pan Tilt Zoom (PTZ) camera.

Fixed cameras are cleaned by removing deposited dirt from the viewing window.

The PTZ cameras are cleaned by replacing the viewing dome with a clean dome.

The dirty viewing domes are then collected, cleaned and stored ready for the next cleaning cycle. Based upon experience, it takes approximately 15 minutes to clean each camera plus time to move to the next CCTV location.

The CCTV cameras are all at various heights requiring extension ladders or a lift vehicle to reach. The contractor is responsible for providing and operation this equipment.

Performance : Starting on the first Monday of every month.

SPECIFIC TASK DESCRIPTION:**Task 1:**

The Contractor is responsible for cleaning all CCTV cameras along the NEC perimeter wall, including cameras located on and around the five Compound Access Control (CAC) buildings. All perimeter cameras are accessible using an extension ladder, however a lift vehicle may be used.

Task 2: DELETED**RESPONSIBILITIES AND PROJECT MANAGEMENT**

1. **COR.** A Contracting Officers Representative (COR) will be assigned to ensure quality assurance goals are met. The Contractor shall provide the COR access to the site at all times.
2. **Point of Contact.** The COR shall be the main point of contact for this Project. The Contractor shall report to the COR on (a) status of the Project, (b) changes in Schedule, (c) accidents and safety issues, and all other important information pertaining to the Project
3. **English Speaking Representative.** The Contractor shall provide an English-speaking representative on-site during all working hours with the authority to make all decisions on behalf of the Contractor and subcontractors.
4. **Site Security.** The Contractor is responsible for on-site security as necessary to ensure no unauthorized access to their work sites. The Contractor is 100% responsible for securing their working materials and equipment. Any damage to facilities or infrastructure, which happens due to a lack of security, will be the responsibility of the Contractor to correct.
5. **Health and Safety.** The Contractor shall be solely responsible for risk assessments, managing health, and safety issues associated with this project. The Contractor must provide cold water to all workers at the job sites. Based on hazard assessments, Contractors shall provide or afford each affected employee personal protective equipment (PPE) that will protect the employee from hazards. At a minimum PPE shall consist of eye protection, hard hats, and closed toe shoes. If the workers arrive on-site with sandals or athletic shoes, the Contractor is expected to provide rubber boots to them or send them home. Other PPE such as gloves, dust masks, air respirators (sewage work) are also recommended. These items must be provided at the Contractor's expense. Workers may use discretion if they feel unsafe in using the equipment in a hostile

environment. Any worker at an elevated location above 4 meters, with the exception of a portable ladder, must be provided and utilize a safety harness.